# Manual > Refund on Account of "Any other" ground of reason

# How can I file application for refund on account of any other reason?

To file application for refund on account of any other reason on the GST Portal, perform following steps:

- 1. Access the https://www.gst.gov.in/ URL. The GST Home page is displayed.
- 2. Click the Services > Refunds > Application for Refund command.

Dashboard	Services 🕶	GST Law	Search Taxpayer	• He	elp -	e-Way Bill System	
Registration	Ledgers	Returns Pa	ayments User S	ervices	Refun	ds	
Application for	Refund				Μ	ly Saved/Filed Applicat	ions
Track Applicati	ion Status				Т	rack status of invoice d	lata to be shared with ICEGATE

- 3. The Select the refund type page is displayed. Select the Any other (specify) option.
- 4. Select the Financial Year for which application has to be filed from the drop-down list.
- 5. Select the Month for which application has to be filed from the drop-down list.
- 6. Click the **CREATE REFUND APPLICATION** button.

Indicates Mandatory Fields

	Refund of Excess Balance in Electronic Cash Ledger
	Refund of ITC on Export of Goods & Services without Payment of Tax
	On account of supplies made to SEZ unit/ SEZ developer (without payment of tax)
	Refund on account of ITC accumulated due to Inverted Tax Structure
	On account of Refund by Recipient of deemed export
	Refund on account of Supplies to SEZ unit/ SEZ Developer (with payment of tax)
	Export of services with payment of tax
	Tax paid on an intra-State supply which is subsequently held to be inter-State supply and vice versa
	On account of Refund by Supplier of deemed export
۲	Any other (specify)
	Excess payment of tax
	On Account of Assessment/Provisional Assessment/Appeal/Any other order

#### Please select Tax period for which the application is to be filed:

#### Tax Period

• Please select months starting from registration date or post registration date in month dropdown.

Financial Year •	Month •
2018-19 🗸	May 🗸
CREATE REFUND APPLICATION	

# 7. The GST RFD-01- Any other (specify) page is displayed.

Dashboard Services	<ul> <li>GST Law</li> </ul>	Search Taxpayer 🝷	Help 🗝	e-Way Bill System			
shboard> Refunds> Any	other (specify)						<table-cell> Eng</table-cell>
GSTIN/UIN : 12APIPS005	2D1ZF	Legal Name : N	URUL MOHAM	ADBHAI SAIYED	Trade Name	e : test	
FY:2018-19		Month - MAY			Status : Dra	aft	
Refund Specification(2	R)						
		Interest (₹)	Penal	ty (₹)	Fee (₹)	• Indicates Others (₹)	Mandatory Field Total (₹)

Central Tax	₹0.00	70.00				
	(0.00	₹0.00	₹0.00	₹0.00	₹0.00	0.0
State/UT Tax	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00	0.0
CESS	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00	0.0
Fotal	0.00	0.00	0.00	0.00	0.00	0.0
Refund Application and	d navigate to the dash	egister that displays yo oard to settle the dues		turns and other than R ere to file the application	eturns. Hence, you may si on. Please note that the re	
ank Account Numbe	er					
elect Account Numbo	er• Sele	t	which is not by filing not	appearing in the drop -core amendment of r	the preference of the bank down list, please add bank egistration form. Disburser he selected acccount here	c account ment of a
					<ul> <li>Only PDF file format is</li> <li>Maximum file size for u</li> </ul>	
Enter Document Descr Choose File No file cl lote: Taxpayers are ex ach (total 50 MB). The	ription hosen spected to upload supporter is no limit to the num	-	notes etc. You can scan		-	upload is ng ied in the 5, 5 MB
<b>lote:</b> Taxpayers are ex ach (total 50 MB). The nultiple pages is less th	ription hosen spected to upload supporter is no limit to the num	nber of invoices/credit	notes etc. You can scan		<ul> <li>Maximum file size for u 5MB each.</li> <li>Maximum 10 supporti documents can be attach refund application.</li> <li>10 supporting documents</li> </ul>	upload is ng ied in the 5, 5 MB
Enter Document Descr Choose File No file cl Note: Taxpayers are ex each (total 50 MB). The nultiple pages is less the Indertaking • I hereby undertal requirements of claus	ription hosen pected to upload support re is no limit to the num nan or equal to 5 MB. F	nber of invoices/credit or detailed tips on the p overnment the amount of section 16 read with	notes etc. You can scan process, click here.	and upload, till size of ong with interest in cas	<ul> <li>Maximum file size for u 5MB each.</li> <li>Maximum 10 supporti documents can be attach refund application.</li> <li>10 supporting documents</li> </ul>	upload is ng ed in the s, 5 MB ntaining that the
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Enter Document Descr Choose File No file cl Note: Taxpayers are ex ach (total 50 MB). The nultiple pages is less th ndertaking• I hereby undertal requirements of claus complied with in resp elf-Declaration• I NURUL MOHAM/ amounting to Rs. 0.00	ription hosen epected to upload suppo ere is no limit to the num han or equal to 5 MB. F ke to pay back to the G ise (c) of subsection (2) ect of the amount refut ADBHAI SAIYED having 0-/ with respect to the	nber of invoices/credit or detailed tips on the p overnment the amount of section 16 read with ided. GSTIN/ temporary Id :	notes etc. You can scan process, click here. of refund sanctioned al sub-section (2) of sect 12APIPS0052D1ZF, sole her amount for the Refu	and upload, till size of ong with interest in cas on 42 of the IGST/CGS mnly affirm and certify	<ul> <li>Maximum file size for u SMB each.</li> <li>Maximum 10 supporti documents can be attach refund application.</li> <li>10 supporting documents the scanned document con</li> </ul>	upload is ng ed in the s, 5 MB ntaining that the t been nd

8. In the **Refund Specification** field, enter the reason for applying refund.

9. Enter the amount of refund to be claimed in the "Refund Claimed" Table.

10. You can click the hyperlink **Click to view Electronic Liability Ledger** to view details of Electronic Liability Ledger that displays your liabilities/ dues of Returns and other than Returns.

Indicates Mandatory Fields

#### Refund Specification(200 characters)•

Refund on account of excess interest paid in Form GSTR-3B

#### Refund Claimed (in INR)

	Tax (₹)	Interest (₹)	Penalty (₹)	Fee (₹)	Others (₹)	Total (₹)		
Intergrated Tax	₹0.00	₹8,000.00	₹0.00	₹0.00	₹0.00	8,000.00		
Central Tax	₹0.00	₹4,800.00	₹0.00	₹0.00	₹0.00	4,800.00		
State/UT Tax	₹0.00	₹4,800.00	₹0.00	₹0.00	₹0.00	4,800.00		
CESS	₹0.00	₹0.00	₹0.00	₹0.00	₹0.00	0.00		
Total	0.00	17,600.00	0.00	0.00	0.00	17,600.00		
	Click to view Electronic Liability Ledger							

**Note:** You may view the Electronic Liability Register that displays your liabilities/ dues of Returns and other than Returns. Hence, you may save this Refund Application and navigate to the dashboard to settle the dues first, or may proceed here to file the application. Please note that the recoverable dues shall be deducted from the Refund Amount claimed by the Proper Officer while processing the Refund.

## 10.1. Click the GO BACK TO REFUND FORM to return to the refund application page.

Legal Name:	Trade Name:	
NURUL MOHAMADBHAI SAIYED	test	

- 11. Select the Bank Account Number from the drop-down list.
- 12. Under section Upload Supporting Documents, you can upload supporting documents (if any).

**Note**: A certificate in Annexure 2 issued by a chartered accountant or a cost accountant to the effect that the incidence of tax, interest or any other amount claimed as refund has not been passed on to any other person, in a case where the amount of refund claimed exceeds two lakh rupees is to be provided.

Therefore, if the refund amount claimed is more than 2 lacs, then taxpayer needs to mandatorily upload this Certificate in Annexure 2. \_

13. Click the ADD DOCUMENT button.

14. Click the **Delete** button, in case you want to delete any document.

ank Account Number		
elect Account Number•	STATE BANK OF INDIA - 112 Y	Note: In case you seek to change the preference of the bank account which is not appearing in the drop down list, please add bank account by filing non-core amendment of registration form. Disbursement of a refund amount will be credited to the selected acccount here.
Upload Supporting Documents		
Note: Please upload supporting do	ocuments, if any to substantiate the ref	und claim.
Enter Document Description	•	Only PDF file format is allowed.
		• Maximum file size for upload is 5MB each.
Doc1.pdf		<ul> <li>Maximum 10 supporting documents can be attached in the refund application.</li> </ul>
ADD DOCUMENT		

## 15. Click the **SAVE** button.

Undertaking •	
I hereby undertake to pay back to the Government the amount of refund sanctioned along with interest in case it is found subsequently that the requirements of clause (c) of subsection (2) of section 16 read with sub-section (2) of section 42 of the IGST/CGST/SGST/Cess Act have not been complied with in respect of the amount refunded.	e
Self-Declaration •	
I NURUL MOHAMADBHAI SAIYED having GSTIN/ temporary Id 12APIPS0052D1ZF, solemnly affirm and certify that in respect of the refund amounting to Rs. 17,600.00-/ with respect to the tax, interest, or any other amount for the Refund period MAY 2018, claimed in the refund application, the incidence of such tax and interest has not been passed on to any other person.	
BACK SAVE PREVIEW PROCEE	D

Note: To view your saved application, navigate to **Services > Refunds > My Saved/Filed Application** command.

Application can be saved at any stage of completion for a maximum time period of 15 days from the date of creation of refund application. If the same is not filed within 15 days, the saved draft will be purged from the GST database.

16. Click the **PREVIEW** button to download the form in PDF format.

Undertaking•
I hereby undertake to pay back to the Government the amount of refund sanctioned along with interest in case it is found subsequently that the requirements of clause (c) of subsection (2) of section 16 read with sub-section (2) of section 42 of the IGST/CGST/SGST/Cess Act have not been complied with in respect of the amount refunded.
Self-Declaration •
I NURUL MOHAMADBHAI SAIYED having GSTIN/ temporary Id 12APIPS0052D1ZF, solemnly affirm and certify that in respect of the refund amounting to Rs. 17,600.00-/ with respect to the tax, interest, or any other amount for the Refund period MAY 2018, claimed in the refund application, the incidence of such tax and interest has not been passed on to any other person.
BACK SAVE PREVIEW PROCEED

# 17. Form is downloaded in the PDF format.

			GST RFD-01.				
			Any other (specify)				
Taxpayer Details							
1. GSTIN/UIN			12APIPS0	052D1ZF			
2. Legal Name	NURUL M	OHAMADBI	HAI SAIYEI				
3. Trade name	test						
4. Type of Taxpayer Regular							
5. Financial Year			2018-2019				
6. Month			MAY				
Refund on account of exce Refund Claimed (in INR)				1-			
Tax		Interest	Penalty	Fee	_	Others	Total
Integrated Tax	0	8000	0		0	0	
Central Tax	0	4800	0		0	0	
State/UT Tax	0	4800	0		0	0	
Cess	0	0	0		0	0	
Total Note: Please note that the Refund.	0 recoverable du	17600 es shall be deducted	0 I from the Refund Am	ount claim	0 ed by the P	0 roper Officer while pr	
Note: Please note that the	recoverable du	ves shall be deducted		ount claime	-	-	
Note: Please note that the Refund. Bank Account Number : IO Supporting Documents :	currents four	es shall be deducted TED - 321111113 d. remment the amount (2) of section 16 rea	i from the Refund Am	t along with	ed by the P	roper Officer while pr	rocessing the

- 18. Select the **Undertaking** and **Self-Declaration** checkbox.
- 19. Click the **PROCEED** button.

Undertaking•	
I hereby undertake to pay back to the Government the amount of refund sancti requirements of clause (c) of subsection (2) of section 16 read with sub-section (2) complied with in respect of the amount refunded.	
Self-Declaration •	
I NURUL MOHAMADBHAI SAIYED having GSTIN/ temporary Id 12APIPS0052D12 amounting to Rs. 17,600.00-/ with respect to the tax, interest, or any other amount application, the incidence of such tax and interest has not been passed on to any ot	t for the Refund period MAY 2018, claimed in the refund
	BACK SAVE PREVIEW PROCEED

- 20. Select the **Declaration** checkbox.
- 21. In the Name of Authorized Signatory drop-down list, select the name of authorized signatory.
- 22. Click the FILE WITH DSC or FILE WITH EVC button.

Dashboard > Refunds > Filed		@ English
GSTIN/UIN: 12APIPS0052D1ZF	Legal Name : NURUL MOHAMADBHAI SAIYED	Trade Name : test
FY : 2018-19	Month - MAY	Status : Saved
Declaration •		3
	hereby solemnly affirm and declare that the information giv has been concealed therefrom. I/We declare that no refund	
NOROL SALTED	ВА	CK FILE WITH DSC FILE WITH EVC

In Case of DSC:

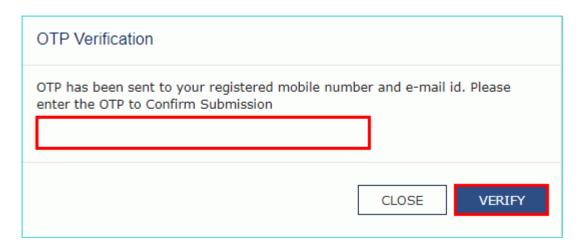
a. Click the **PROCEED** button.

(					
Warning					
You are about to file GST RFD-01A. Would you like to proceed?					
CANCEL PROCEED					

b. Select the certificate and click the **SIGN** button.

## In Case of EVC:

a. Enter the OTP sent to email and mobile number of the Authorized Signatory registered at the GST Portal and click the **VERIFY** button.



23. The success message is displayed and status is changed to Submitted. **Application Reference Number (ARN)** receipt is downloaded and ARN is sent on your e-mail address and mobile phone number. Click the PDF to open the receipt.

## Notes:

- The system generates an ARN and displays it in a confirmation message, indicating that the refund application has been successfully filed.
- GST Portal sends the ARN to registered e-mail ID and mobile number of the registered taxpayer.
- Filed applications (ARNs) can be downloaded as PDF documents using the My Applications option under Services.
- Filed applications can be tracked using the Track Application Status option under Refunds.
- Once the ARN is generated on filing of form RFD-01, refund application shall be assigned to refund processing officer for processing. The application will be processed and refund status shall be updated.
- The disbursement is made once the concerned Tax Official processes the refund application.

4	Dashboard	Services +	GST Law	Search Taxpayer 🝷	Help -	e-Way Bill System		
Dashboard > Refunds > Filed								
	Your refund application is successfully filed. ARN is AA1205180000018 dated 08/11/2018 Please use this ARN to track the status of your application under User Services -> My Applications						tus of your application	
	GSTIN/UIN	: 12APIPS0052	D1ZF	Legal Name	: NURUL MO	DHAMADBHAI SAIYED	Trade Name : test	
	FY : 2018-1	.9		Month - MA	r i i i		Status : Filed	
	_							
	Declara	ation •						ø
	I/We NURUL MOHAMADBHAI SAIYED hereby solemnly affirm and declare that the information given herein above is true and correct to the best of my/our knowledge and belief and nothing has been concealed therefrom. I/We declare that no refund on this account has been received by me/us earlier. Authorised Signatory.							
	Select							
						E	ACK FILE WITH DSC	FILE WITH EVC
ARN_RECEIPT_GSTpdf ^								

24. ARN receipt is displayed.

#### Refund ARN Receipt

This is an application receipt for Refund application GST RFD-01 filed by you at the common portal:

Application Reference Number (ARN):	AA1205180000018
Date of Application:	08/11/2018
Time of Filing of Application:	18:11
GSTIN/ UIN/ Temporary ID:	12APIPS0052D1ZF
Trade Name :	test
Legal Name:	NURUL MOHAMADBHAI SAIYED
Reason of Refund:	Any other (specify)
Center Jurisdiction:	RANGE-II
State Jurisdiction:	Aalo (Jurisdictional Office)
Financial Year:	2018-2019
Month(s)/ Quarter:	MAY

#### **Refund Specification**

Refund on account of excess interest paid in Form GSTR-3B

#### Amount of Refund Claimed (In INR)

Particulars	Tax	Interest	Penalty	Fee	Others	Total
Integrated Tax	0	8000	0	0	0	8000
Central Tax	0	4800	0	0	0	4800
State/UT Tax	0	4800	0	0	0	4800
Cess	0	0	0	0	0	0
Total	0	17600	0	0	0	17600

Note: It is a system generated application receipt and does not require any signature. The Acknowledgement (RFD- 02) shall be issued after verification of the completeness of the application by the Refund Processing Officer.